APP–3. Attendance Chart

T.R. ESKİŞEHİR TEKNİK UNIVERSITY
FACULTY OF ARCHITECTURE AND DESIGN

ATTENDANCE CHART

Name–Surname of the Student	……..……..
ID Number	…….....
Department	……..
Institution/Organization	…….....

DAY	DATE	SIGNATURE	DAY	DATE	SIGNATURE	DAY	DATE	SIGNATURE
	…/…/……			…/…/……			…/…/……	
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INSTITUTION/ORGANIZATION AUTHORITY Name and Surname : ……..……..

Title : ……..……..

Signature/Stamp : ……..……..

NOTES:

- The student will **not sign the chart** on his/her off days and **will not state** the off days on the chart.
- A student registered in a department of the Faculty of Architecture and Design has to carry out internship for …….. work days according to the elements stated in the Inernship Manual of the Department.
- The student has to compensate for the days he/she reported sick and **has to submit** the medical report to the Department Internship Commission.
- This form is to be submitted together with the "*Institution/Organization Student Evaluation Form*" to the Faculty by the student or via postal service.

Eskişehir Teknik Üniversitesi Mimarlık ve Tasarım Fakültesi/ Yunus Emre Kampüsü Tepebaşı-ESKİŞEHİR

Tel +90 222 3350580/2828-2829 Faks +90 222 3351775 E-Posta mimtas@eskisehir.edu.tr